



## Parent and Community Helper Agreement - 2023

Parents and community members are valued as an integral part of Epping Heights Public School. There are numerous roles that parent and community volunteers can be involved in to support the school in its core business of improving learning outcomes for students. Privacy legislation requires all persons who are involved in situations where sensitive and confidential information is used, to be aware of their responsibilities.

### **All helpers must:**

- Sign in at the school office.
- follow current health procedures that may include mask wearing, distancing from adults and hand sanitising.
- wear a "Visitor" badge collected from the office area.
- maintain confidentiality. Parents and community volunteers are not to discuss any information they obtain from school with any other person(s) other than the classroom teacher, Executive teacher or Principal.
- be positive role models, treat others with respect and follow our school rules.
- work within the presence of a classroom teacher when working with children.
- refer matters or concerns regarding the behaviour of a student and associated discipline issues to the class teacher.
- follow staff directions in case of an emergency.
- report any health and safety issues or injuries at the school directly to the Principal via the office.
- liaise with the teacher regarding regular times and if you are unable to attend.
- complete the Declaration for Child-Related Workers form and provide 100 points of proof of identity.
- SRE and Ethics teachers- provide a WWCC to your service provider who then certifies you for our school.
- sign a Parent and Community Helper Agreement every year.

Thank you for your support.

Ms Megan Bridekirk  
Principal  
February 2023

.....

I have read and understood the contents of the Parent and Community Helper Agreement.

I have attended the Helper Induction.

I have provided the required documents regarding proof of identity as outlined above.

Name: \_\_\_\_\_ Child's name & class: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_